

2015 Southeast Regional Ethics Bowl Moderator's Script

This script provides the format for rounds in ethics bowl competitions and instructions that must be used consistently by each moderator. This year, the script has been edited to distinguish “actions” the moderator must perform from “speaking points” associated with the actions. Required moderator actions are noted in italics. The associated speaking points are in bold. The change in emphasis is meant to clarify for each moderator what he or she should be doing and saying throughout the round.

Before the Round Begins:

Check to make sure that the room is set up:

- You have a timer, marker, and a quarter,
- Water for you and the judges,
- Judges’ markers to record scores on the blank sheets and a set of Scoring Guidelines for each Judge
- Pens available for the teams.
- It is imperative to do your very best to start and stop the rounds during the time period allotted. Although you cannot help problems that require an official to come and rule on a problem. You must control the judges, teams and coaches so things run in a timely manner. Think of yourself as a live TV host. If you run over, it makes the entire bowl run late. Do your best.
- **Check that your Score Chart is on the Board It should look like this:**

2014
Southeast Regional Ethics Bowl
Moderator Score Sheet

Moderator _____

Team One _____

Team Two _____

SCORES

Judge 1 = _____

Judge 1 = _____

Judge 2 = _____

Judge 2 = _____

Judge 3 = _____

Judge 3 = _____

Team One
TOTAL = _____

Team Two
TOTAL = _____

Differential _____

Winner _____

(Before the Round begins, one Monitor will give you the Round Envelope. When you have the Round Envelope, you may begin.)

1. *(When all team members are seated):*

a) Is everyone ready to begin?

b) Please note:

- i. NO external notes or materials are allowed.**
- ii. This is an Ethics Competition, and there is an expectation that everyone will treat one another with respect. The Ethics Bowl is about ethics, and that there is the expectation of civility and respect. If any team or team member violates this expectation, the judges should deduct points, and the behaviors will be reported to the officials.**
- iii. Remember, Coaches are not permitted to signal their team in any possible manner – whispering, using sign language, or any other means of communication during the Round.**

2. *(Introductions)*

a) Good morning and welcome, my name is _____ and I will serve as the moderator for this round.

- b) **Team members, please introduce yourselves. Coaches, please introduce yourselves.**
- c) **And, Judges, please introduce yourselves.**

3. *(Reminders)*

a) **Before we begin, please keep in mind:**

- i. **No substitutions are allowed for team members from this point on. If it becomes necessary for a team member to leave the competition for any reason, they may not return until the case being discussed when they left has been completed.**
- ii. **While one team is conferring, the other team and judges may make notes, but may not discuss the case.**
- iii. **If any situation arises that can affect the match, the Moderator will stop the timer and send a Room Monitor to get the Head Official.**
- iv. **Teams may use their own timers. However, the timers cannot be any device that stores data or connects to the Internet (iPhones, etc.). Timers cannot make any sounds. Teams may not time opposing teams. Personal timers are never official – only the moderator keeps official time.**

4. *(Determining Team One and Team Two. This MUST be done before the cases are opened.)*

- a) **At this time, I'm going to ask one of the teams to call heads or tails. The winning team CHOOSES whether to go first (be Team One) or second (be Team Two).**
- b) *(Flip the coin. Show the coin to at least one judge and call it.)*
- c) **The winner is (heads/tails). Which team would you like to be – Team One or Team Two?**

Enter the Team Names on the white board score sheet as Team One and Team Two.

5. *(Open envelope, distribute judges' score sheets)*

- a) *Unseal the Round envelope.*
- b) *Distribute the Round judges' score sheets and the Spirit Cards to your judges.*
- c) *The Judges should have one score sheet with Team One on the left side and Team Two on the right side. They should have one Spirit Card for each team.*
- d) *Make sure that you have a Round moderator's score sheet.*

6. *(Record the Team One school and Team Two school on the Moderator's Scoring Sheet)*

- a) **Judges, please record the Team One school and Team Two school on your score sheets.**

7. *(Open the Case 1 envelope, distribute cases)*

- **After I distribute one copy of the case and the question to both teams, please leave them face down until instructed to turn them over.**

8. *(Announce the Case # and read the question out loud.)*

- a) **Case #** _____
- b) **Question:** _____

9. *(Timer and reminders)*

- a) *(Set the timer for 2 minutes)*
- b) **Teams, you may now turn over the Case and Question on your tables.**
- c) **Team One has no more than 2 minutes to confer**
- d) *(Start the timer)*
- e) **Judges, please be sure that you score on the Left Side of the Score Sheet.**

10. *(When time is up or Team One is ready (if earlier))*

- a) *(Set the timer for 10 minutes)*

b) Team One has up to 10 minutes to answer the question and present the case. More than one Team member may present, but only one person may speak at a time. Teams will receive a verbal warning when 3 minutes and 1 minute remain.

c) (Start the timer)

d) (Give verbal warning at 3 minutes)

e) (Give verbal warning at 1 minute)

11. *(When time is up or Team One is ready (if earlier))*

a) Judges you may add your scores for Team One on the left side of the score sheet using the Criteria on the Judge Scoring Rubric. Total your scores and put them in the Number 1 line for Total Presentation. Both Teams will remain quiet until the scoring is complete.

12. *(After judges complete the scoring of Team One)*

a) (Set the timer for 1 minute)

b) Team Two now has one minute to confer.

c) (Start the timer)

d) (When time is up, Set the timer for 5 minutes)

e) Team Two has no more than 5 minutes to respond to Team One's presentation. More than one team member may respond. Judges, please score the commentary on the Right side of the Score Sheet.

f) (Start the timer)

g) (Give verbal warning at 3 minutes)

h) (Give verbal warning at 1 minute)

13. *(When time is up or Team Two is finished (if earlier))*

a) Judges, please be sure to record the score for Team Two "commentary" on the right side of the score sheet.

b) Privately determine scores for Team Two's commentary, out of a maximum of 10 points, based on the criteria on the Judge Scoring Rubric.

c) *(Set the timer for 1 minute)*

d) Team One has no more than 1 minute to confer and then 5 minutes to respond to Team Two's Commentary.

e) *(Start the timer)*

14. *(When time is up or Team One is ready (if earlier)),*

a) *(Set the timer for 5 minutes)*

b) Team One has no more than 5 minutes to respond to Team Two's commentary. More than one team member may respond.

c) *(Start the timer)*

d) *(Give verbal warning at 3 and 1 minutes)*

e) *(When time is up)* **Judges, score Team One's response to Team Two's commentary on the LEFT SIDE of the score sheet between 1 and 10 using the criteria on the Judge Scoring Rubric.**

15. *(After judges complete the scoring)*

a) Judges now have 10 minutes to ask questions of Team One. Each judge should have time for 1 question and, if needed, one short follow-up question. Judges may ask more questions if there is extra time. At this time Judges will have one minute to confer before beginning to ask questions.

b) *(Set and start the timer for one minute).*

c) *(When the time is up)* **Judges may now ask questions to Team One. The team may confer briefly before responding to the questions, but this is supposed to be a discussion. More than one team member may respond to any judge's questions.**

d) *(Set the timer for 10 minutes and begin timing)*

16. (*When time is up or when judges have no more questions*)

a) **Now it is time for judges to privately determine scores for Team One Response to Judge Questions. Score 1-10 based on the Judge Scoring Rubric. Enter your score on the left side of the score sheet.**

b) Judges, please DO NOT display your scores at this time.

We are now ready to move on to the second case

17. **As a reminder, when one team is conferring, the other team and judges may make notes but may not discuss the case.**

18. (*Open the Case 2 envelope, distribute cases*)

a) **After I distribute one copy of the case and the question to both teams, please leave them face down until instructed to turn them over.**

19. (*Announce the Case # and read the question out loud.*)

a) **Case # _____**

b) **Question: _____**

20. (*Timer and reminders*)

a) (*Set the timer for 2 minutes*)

b) **Teams, you may now turn over the Case and Question on your tables.**

c) **Team Two has no more than 2 minutes to confer**

d) (*Start the timer*)

e) **Judges, please be sure that you score on the RIGHT Side of the Score Sheet.**

21. (*When time is up or Team Two is ready (if earlier)*)

a) (*Set the timer for 10 minutes*)

b) Team Two has no more than 10 minutes to answer the question and present the case. More than one Team member may present, but only one person may speak at a time. Teams will receive a verbal warning when 3 minutes and 1 minute remain.

c) (Start the timer)

d) (Give verbal warning at 3 minutes)

e) (Give verbal warning at 1 minute)

22. *(When time is up or Team Two is finished (if earlier))*

a) Judges you may add your scores for Team Two on the right side of the score sheet using the Criteria on the Judge Scoring Rubric. Total your scores and put them in the Number 5 line for Total Presentation. Both Teams will remain quiet until the scoring is complete.

23. *(After judges complete the scoring of Team Two)*

a) (Set the timer for 1 minute)

b) Team One now has one minute to confer.

c) (Start the timer)

d) (When time is up, Set the timer for 5 minutes)

e) Team One has no more than 5 minutes to respond to Team Two's presentation. More than one team member may respond.

f) (Start the timer)

g) (Give verbal warning at 3 minutes)

h) (Give verbal warning at 1 minute)

24. *(When time is up or Team One is finished (if earlier))*

a) Judges, please be sure to record the score for Team One "commentary" on the left side of the score sheet.

b) Privately determine scores for Team One's commentary, out of a maximum

of 10 points, based on the criteria on the Judge Scoring Rubric.

- c) *(Set the timer for 1 minute)*
- d) **Team Two has no more than 1 minute to confer and then 5 minutes to respond to Team One's Commentary.**
- e) *(Start the timer)*

25. *(When time is up or Team Two is ready (if earlier)),*

- a) *(Set the timer for 5 minutes)*
- b) **Team Two has no more than 5 minutes to respond to Team One's commentary. More than one team member may respond.**
- c) *(Start the timer)*
- d) *(Give verbal warning at 3 and 1 minute)*
- e) *(When time is up)* **Judges, score Team Two's response to Team One's commentary on the RIGHT SIDE of the score sheet using the criteria on the Judge Scoring Rubric.**

26. *(After judges complete the scoring)*

- a) **Judges now have 10 minutes to ask questions of Team Two. Each judge should have time for 1 question and, if needed, one short follow-up question. Judges may ask more questions if there is extra time. At this time Judges will have one minute to confer before beginning to ask questions.**
- b) *(Set and start the timer for one minute).*
- c) *(When the time is up)* **Judges may now ask questions to Team Two. The team may confer briefly before responding to the questions, but this is supposed to be a discussion. More than one team member may respond to any judge's questions.**
- d) *(Set the timer for 10 minutes and begin timing)*

27. *(When time is up or when judges have no more questions)*

- a) **Now it is time for judges to privately determine scores for Team Two Response to Judge Questions. Score 1-10 based on the Judge Scoring Rubric. Enter your score on the RIGHT side of the score sheet.**

28. *(After judges have scored team two responses to questions)*
a) Judges, now it is time to determine the score. Total all scores for both teams, and enter the final score at the bottom of the score sheet.”
29. *(After judges have scored all points)*
a) Judges, please write your total score for each team on the back of the blank sheet. At this point you should have two scores, one for each Team. I will call for each score separately, and will enter it on the Board.
30. **Judges, please hold up the scores for Team One.** *(Write the scores for each Judge on the Board.)*
31. **Please verify the scores that are written on the Board for Team One.**
32. **Judges, please hold up the scores for Team Two.** *(Write the scores for each Judge on the Board.)*
33. **Please verify the scores that are written on the Board for Team Two.**
34. **The team with the greatest number of judges scoring them higher is declared the winner of the match (The total points available for each team is 60).**
a) Any team that wins on two judges’ score sheets wins the match.

b) If a team wins on one judge’s score sheet and ties on the other two, they win the match.

c) If neither team wins on more of the score sheets, then the match is deemed a tie (even if one team scores a greater number of total points).
35. **Announce the winner.** *Circle the winner. If it is a tie, circle both.*
36. **Now I need to complete the moderator’s score sheet and have the representatives from each team sign off on that sheet before they leave the room.**
37. *Transfer the board scores to the Moderator’s score sheet.*
a) Get the Team representatives’ signatures.
b) Remind the teams to leave the pads and pens in the room.
c) Place the Judge Score Sheets and the Moderator Score Sheet into the Round envelope and send to the Scoring Room.

Remember, any questions at any time, use the Room Monitors--that is why they are in

the room. If at any time a Coach asks for an Official, the Moderator is to Stop the Round and send the Room Monitor to the Officials Room to get an Official. The Round starts again when the Official has made a ruling. The Moderator can stop a Round and ask for an Official any time the Moderator decides that clarification of a point is needed. Remember to stop the Watch.