

Association for Practical & Professional Ethics

Mailing List Policy and Procedures

The mailing list of the Association for Practical and Professional Ethics consists of names of our members and a large number of other individuals and institutions who we have reason to believe are concerned with practical and professional ethics.

Our list is available for one-time rental use for purposes that are compatible with the aims of the Association and will be made available subject to the approval of the Executive Director. We reserve the right to see a copy of the mailing before agreeing to rent the list. **Placement of an order for the Association's list constitutes the renter's agreement not to:** (1) reuse the list; (2) print or photocopy the list for reuse; (3) allow anyone else to use the list or any part thereof; or (4) place the list into a database for any purpose whatsoever.

Payment may be made in U.S. funds from a U.S. financial institution by check or purchase order, or made by credit card for the labels. International purchases must be made by credit card. Please allow ten working days after the approval of your request for the delivery of the labels.

The list includes both U.S. and international addresses. The list is updated and expanded regularly. Please call for an exact count at the time of your purchase. The entire list is more than 2000 contacts where approximately 1600 are current and former members. You may purchase the entire list, a designated portion of the entire list or the membership list.

Labels can be ordered in pressure-sensitive format (printed labels) or electronic xls format. Please note: The **minimum** charge for individual member labels is \$100 for members, \$125 for non-members. We do sell our institutional only **member** list to members and non-members at a lower price point, in xls format, only.

Mailing List in electronic format: (provided in MS Excel)

	Members	Nonmembers
500 entries		\$125
1,000 entries -	\$100	\$200
1,500 entries -	\$150	\$300
2,000 entries -	\$200	\$400
Institutional Members, only -	\$25	\$50

Mailing List in pressure-sensitive format:

	Members	Nonmembers
500 entries		\$150
1,000 entries -	\$150	\$250
1,500 entries -	\$225	\$375
2,000 entries -	\$300	\$500

There are additional shipping charges for printed labels.

Domestic shipping: \$10
International shipping: \$25

To order, contact us fill out the online form on our ecommerce page: appe.indiana.edu and email details to our office at: appe@indiana.edu or call the office: 812-855-6450.